

# Growing Together to Meet Community Needs

2021 ANNUAL REPORT





## Our Mission

is to strengthen the capacity of individuals and families to improve their quality of life.

### 2021

#### Board of Directors

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**Our volunteers are  
vital to our mission!**  
**In 2021, 1,863 volunteers  
completed 24,920 hours  
of service at Keystone.**

# Leadership Letter

2021 brought new challenges to Keystone and our community as the pandemic continued. Isolation, rising costs, supply chain challenges, new COVID-19 variants, and persistent unease affected each and every one of us. With new challenges also came new resiliency, generosity, innovation, and kindness in our community. We learned again that it really does take all of us to care for our community during challenging times, and as usual, you responded in so many inspirational ways.

Throughout 2021, Keystone kept our commitment to offering services for all of our neighbors who needed extra support. At our sites, we worked hard to provide a sense of security and normalcy for our participants. We kicked off the year with the launch of our brand-new food shelf grocery delivery program, which brings free groceries to low-income seniors and adults with disabilities each month. Older adults have been affected the most by the pandemic, and we wanted to do all we could to keep them as safe as possible. We were proud to offer one of the first COVID-19 vaccine clinics in Ramsey County specifically tailored for low-income seniors and caregivers. This clinic was an immense comfort and relief to so many of our neighbors who lacked the resources or confidence to find a vaccine on their own.

As vaccines became more widely available, Keystone transitioned to bringing back in-person programs safely, such as returning to in-person shopping at our Midway Food Shelf, delivering Meals on Wheels again daily instead of weekly, reopening our in-person senior programs, and welcoming you to our annual Keys to Success gala, held at Allianz Field. Being able to see our neighbors back in our buildings has kept our staff smiling through all the challenges we faced. Keystone's community is growing every day, and we have you to thank for so many things that make our work possible – financial support, in-kind donations, volunteer help, and moral support. 2021 couldn't have happened without you!

All of us at Keystone work hard to live up to our namesake – Keystone. A keystone is a central wedge-shaped stone of an arch that locks the parts together and supports the whole. While we strive to always be that keystone for our community, we want you to know that YOU are OUR keystone. Your generosity keeps us inspired to do more, and you make our work in the community possible. As we grow into this next year, I am humbled to walk alongside you as we support our neighbors together.

Sincerely,

Mary McKeown, President

Diane Gerth, Board Chair





# Growing Toward a More Equitable Community

Equity is one of Keystone Community Services' core values. In 2017, we developed overall Equity and Inclusion goals to ensure that we stay focused on the path to achieving a more equitable workplace. Our data-driven model includes organizational equity and inclusion surveys, demographics, and employee surveys that help us measure progress in our three goal areas.

For the last four years, Keystone Community Services has been strengthening our commitment to equity with a focus on hiring, program operations and leadership.



## Our Equity and Inclusion goals progress report for 2021 Annual Report

GOAL	PROGRESS UPDATES	
<b>Attract and retain a diverse workforce and volunteer leadership team which reflects the community served by Keystone.</b>	<b>2019</b> <ul style="list-style-type: none"> <li>• 29% of our senior leadership team identified with communities of color</li> <li>• 21% of our board identified with communities of color</li> <li>• 42% of Keystone staff identify with communities of color</li> </ul>	<b>2021</b> <ul style="list-style-type: none"> <li>• 37% of our senior leadership team identify with communities of color</li> <li>• 38% of our board identify with communities of color</li> <li>• 43% of Keystone staff identify with communities of color</li> </ul>
<b>Provide an inclusive culture that welcomes, supports and draws upon the diverse perspectives of Keystone staff, participants, volunteers and community members.</b>	<ul style="list-style-type: none"> <li>• Included equity and inclusion questions in all prospective employee interviews.</li> <li>• Added interpreting services to every annual program budget.</li> <li>• Infused community voice in new food site by engaging 390 participants, volunteers, and community members in design of new community food site.</li> <li>• Updated Keystone's 3-year Affirmative Action Plan with the MN Human Rights Department which was approved in 2020.</li> </ul>	
<b>Develop culturally competent expertise in staff and volunteers so we can understand and be responsive to the diverse needs of the community Keystone supports.</b>	<ul style="list-style-type: none"> <li>• Started culture alignment project across Keystone to reaffirm our values, including equity, and engaged staff in activities and conversations that help them embed these values in their work.</li> <li>• Annual work plans for all leadership team members include one targeted equity and inclusion goal to be pursued and measured that year.</li> <li>• Hosted All Staff training on Microaggressions and Bias with YWCA Minneapolis.</li> <li>• Hosted two staff equity book discussions.</li> </ul>	

**You Accelerated Support** for more neighbors in just 15 months. You collectively contributed more than 2 million dollars for Keystone's Acceleration Fund.



Keystone launched our Acceleration Fund on October 1, 2020 as part of our 2020–2024 Comprehensive Campaign to expand support services in our community. The Acceleration Fund was designed to ensure that we had the needed resources to quickly expand our existing and add new services to address the emerging needs of our community.

With your help, we reached our \$2 million goal for the Acceleration Fund in December 2021! Your generosity is allowing us to expand and add programs that are keeping more neighbors nourished, connected, and safe! In an unprecedented time, you responded in unprecedented ways. Your gifts to the Acceleration Fund give us the flexibility and resources to hire more staff and grow capacity so we can provide vital support to more neighbors.



**You are ensuring seniors have essential groceries**

In 2021, you made it possible for us to launch a brand-new food shelf delivery program to help low-income seniors and adults with disabilities have access to free groceries. Today, our volunteers deliver grocery packages to over 200 individuals per month.



**You expanded & beautified Express Bike Shop**

At Keystone's Express Bike Shop, teens receive critical work-readiness skills through paid apprenticeships. Acceleration Fund grants supported an expansion of the inside of the shop and exterior projects to elevate the mission of the shop. As a result, we have more retail and training space so we can employ more teens.

**You are helping put food on everyone's tables**

Through gifts to the Acceleration Fund, you helped us purchase a new box truck and another Food-mobile. Both vehicles made it possible to expand programs and bring more food to more people.



In addition to our Acceleration Fund, we have been making progress toward developing a new community food site that will provide more food to more people. Due to the pandemic and increasing costs straining budgets, more neighbors are turning to Keystone for food and support. Plans for this new site have been underway since 2020, and we're continuing to plan for this vital new resource. The new site in St. Paul's Midway neighborhood will provide needed space for a larger food market, a large warehouse area to increase food and donation capacity, an area to expand mobile food distribution services, more community gathering spaces for volunteers and community members, and private meeting areas to expand our crisis assistance support.



# Basic Needs Program

helps low-income individuals and families be self-sufficient, stable, and successful by providing food support and crisis assistance.

**Food Shelves:** Keystone is the largest provider of food shelf services in the Twin Cities East Metro area, serving Saint Paul and northern suburbs of Ramsey County. Services are provided through two bricks-and-mortar food shelf locations.

**Mobile Food Services:** Keystone overcomes barriers to transportation and mobility by bringing food into the community. Our Foodmobiles are mobile food shelves that travel to community sites in high-need neighborhoods. The Grocery Delivery program delivers food shelf items to the doorsteps of elderly and disabled people. Community Distribution events provide fresh produce and pantry items in an anonymous, drive-through service model.

**Crisis Assistance:** Resource Navigators connect participants with needed community resources, including public benefits and one-time financial assistance.

## Basic Needs 2021 Service Stats:

### Emergency Food Services:

**39,399 individuals were served and 2.3 million pounds of food were distributed** through Keystone's food shelves, Foodmobile, Grocery Delivery Program, and community food distribution events, showing a 35% increase over 2020.

### Crisis Assistance:

**744 households received** financial assistance and other supportive services to promote stability and success. **\$119,635** in crisis funds were distributed to support families during emergencies.



## Responding to Community Need:

- We added a second Foodmobile, doubling our capacity to bring food shelf items to neighborhood sites.
- Our Grocery Delivery program grew from a small pilot in 2020 to an established program bringing food to the homes of over 240 seniors and adults with disabilities each month.
- We made our food shelves more accessible to working individuals and families by adding evening hours at the Midway food shelf.
- After 18 months of using a pre-packed service model, our Midway food shelf returned to in-person shopping. This change allowed participants to select their family's favorite foods while maintaining safety measures.



# Senior Services help adults 55+ age with dignity, connection, health and independence as valued members of the community.

## In-Home Services:

Programs help participants with their goal of remaining independent and living at home. Keystone provides Meals on Wheels and coordinates services to support the health and well-being of seniors.

## Active Seniors Program:

Keystone provides a wide array of activities intended to support social connection and enhance quality of life. We offer: fitness classes, wellness workshops, social activities, arts classes, crafting groups and more.

## Case Management Services:

Case Managers coordinate an array of services to help each client maintain health and self-sufficiency. Case Management assists seniors and adults with disabilities through several home- and community-based Medical Assistance waivers. Services are also provided to private-pay clients on a sliding fee scale.



## Responding to Community Need:

Keystone's Senior Services adapted to meet the needs of our neighbors through the changing realities of the pandemic in 2021 serving 200 participants.

- Keystone hosted the first community COVID vaccine clinic tailored for low-income seniors in Ramsey County in March 2021.
- We resumed daily Meals on Wheels delivery, bringing seniors warm meals and connection from caring volunteers.
- Active senior programs adopted a hybrid approach: resuming some in-person activities while continuing to offer virtual options.
- Case Managers were able to visit clients in their homes again, with a remote visit option for those with serious health concerns.

## Senior Services 2021 Service Stats:

### Active Seniors Program:

**345 older adults** stayed connected to their community by participating in Keystone activities, including virtual programming promoting recreation, health, education and social activities.

### In-Home Services:

**In-Home Services (Meals on Wheels)** 245 seniors received a total of 32,629 meals from Meals on Wheels in 2021, a 21% increase from 2020.

### Case Management:

**1,294 seniors and adults with disabilities** were supported with services for independent living, representing a 26% increase in people served.





# Youth Services

help youth develop skills to succeed in school and in the community through unique afterschool programs and early employment experiences.

## Best Buy Teen Tech Center:

At this after-school center, teens work on creative, high-tech projects and learn valuable skills from adult mentors. Keystone is proud to have a Best Buy Teen Tech Center and be a member of the Clubhouse Network, a collaboration with the MIT Media Lab.



**Community Kids:** Serving youth in grades K-10, Community Kids offers year-round daily academic and youth development experiences which promote school achievement and social-emotional learning. Community Kids is a 21st Century Community Learning Center and an accredited afterschool program.

## Responding to Community Need:

- **Both the Community Kids and Teen Tutor program** offered a longer summer program (9 weeks rather than 8 weeks) to help support the academic, social and emotional needs of young people emerging from distance learning.
- **80% of Community Kids participants** maintained or improved their math proficiency as measure by the Moving with Math curriculum provided by Saint Paul Public Schools.
- **Keystone expanded its Youth Employment program**, hiring a Youth Employment Manager and securing funds to expand training and work opportunities for teens.

**Teen Tutor Program:** Children in grades K-5 receive year-round tutoring and enrichment opportunities. Teen employees lead this program in their first work experience, under intensive training and supervision by skilled Keystone staff.

**Teen Employment Program:** Keystone offers unique opportunities for young people to acquire job experience and learn skills that prepare them for the workforce. Express Bike Shop, a social enterprise of Keystone Community Services, is a full-service bike shop and learning lab for teens. Revenue from Express Bike Shop supports the overall teen employment program. Teens also work at Keystone program sites.

## Youth Services 2021 Service Stats:

### Teen Tutor Program:

**44 students, grades K-5 served**, a 33% increase over 2020 participation.

### Community Kids:

**127 students, grades K-10 served**, a 28% increase over 2020 participation.

### Teen Employment Program:

**47 teens gained work readiness knowledge and skills.**

### Best Buy Teen Tech Center:

**51 teens participated in Center programming.**



# 2021 Financial Overview

## Statement of Activities

For the Year Ended December 31, 2021  
With Comparative Totals for 2020

Revenue	2021	2020
Contributions	\$4,383,613	\$3,461,205
In-Kind Contributions	2,875,362	2,558,385
United Way	236,000	236,000
Fees for Service*	2,392,029	2,168,284
PPP Grant	0	499,000
Express Bike	269,553	291,334
Less Cost of Good Sold	(80,413)	(75,486)
Other Revenue**	579,895	722,213
<b>Total Revenue</b>	<b>\$ 10,656,039</b>	<b>\$ 9,860,935</b>

### Expenses

Basic Needs	\$3,882,612	\$3,365,668
Youth Services	772,763	610,510
Senior Services	373,985	365,244
Case Management	1,380,174	1,507,521
Express Bike	313,312	332,062
Management & General	884,959	782,390
Fundraising	1,156,900	706,215
<b>Total Expenses</b>	<b>\$8,764,705</b>	<b>\$7,669,610</b>
Change in Net Assets	1,891,334	2,191,325
Net Assets, Beginning of Year	\$4,773,858	\$2,582,533
Net Asset Period Adjustment		
<b>Net Assets, End of Year</b>	<b>\$6,665,192</b>	<b>\$4,773,858</b>

Keystone launched a capital campaign to support a new program site which has resulted in higher than usual cash reserves as we raise funds dedicated specifically for the new program site.

\* Gov contracts & Grants

\*\* Investment and misc, Prog services fee, food sales, tour sales

## Statement of Financial Position

For the Year Ended December 31, 2021  
With Comparative Totals for 2020

Assets	2021	2020
Cash and Cash Equivalents	\$3,065,595	\$1,526,152
Receivables		
Fees for service contracts, net	546,398	555,013
Grants	230,148	
Pledges	211,250	
Inventory - Bikes & Food	117,465	22,965
Prepaid Expenses	35,1610	60,912
Investments	1,875,537	1,670,508
Property and Equipment, Net	2,768,188	2,982,771
<b>Total Assets</b>	<b>\$8,849,742</b>	<b>\$6,818,321</b>

### Current Liabilities

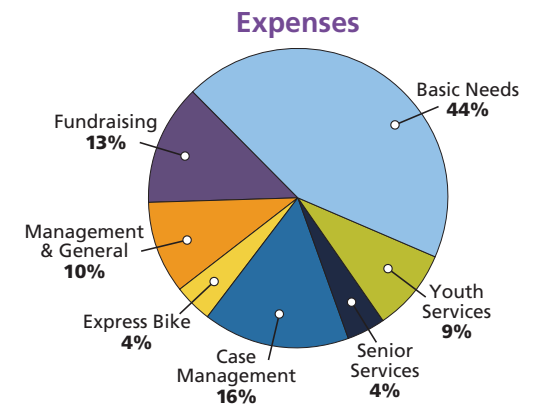
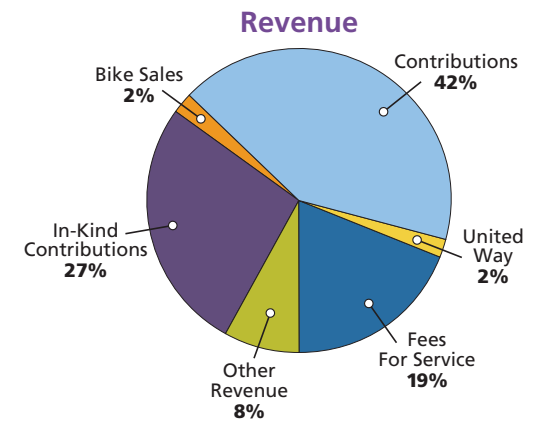
Accounts Payable	\$400,693	\$198,924
Accrued Vacation	80,021	100,129
Accrued Payroll Expenses	10,754	11,069
Notes Payable - Current	30,789	35,760
Security Deposit	—	5,500
<b>Total Current Liabilities</b>	<b>\$522,257</b>	<b>\$351,382</b>

### Non-Current Liabilities

Notes Payable	1,662,293	1,693,081
<b>Total Non-Current Liabilities</b>	<b>1,662,293</b>	<b>1,693,081</b>
<b>Total Liabilities</b>	<b>\$2,044,463</b>	<b>\$2,184,550</b>

### Net Assets

Without donor restriction	6,255,586	4,408,377
With donor restriction	409,606	365,481
<b>Total Net Assets</b>	<b>6,665,192</b>	<b>4,773,858</b>
<b>Total Liabilities and Net Assets</b>	<b>\$8,849,742</b>	<b>\$6,818,321</b>





# Thank you to our 2021 Donors

More than 2,200 donors generously gave financial contributions to propel Keystone's work in the community! You make everything at Keystone possible!

*Our apologies for any omissions or errors in presenting our 2021 donors. If you have any questions or concerns, please contact Jen Winterfeldt at 651-603-6650.*

*\*In loving memory of*

## Government Contracts & Significant Partnerships

AARP  
Allianz Life Insurance Company of North America  
Best Buy  
CACFP Afterschool Meals Grant Program  
City of St. Paul Right Track and Parks & Recreation  
Clubhouse Network  
Community Sharing Fund  
Greater Twin Cities United Way  
Hennepin County  
Hunger Solutions Minnesota  
Living At Home Network  
Loaves and Fishes  
Medica  
Metro Meals on Wheels  
Minnesota Alliance with Youth  
MN Department of Education  
MN United FC  
21st Century Learning Center  
MN Department of Human Services  
Northeast Metro Golden K Kiwanis Club  
Ramsey County  
Second Harvest Heartland  
Senior Services Consortium of Ramsey County  
Sprockets

State of Minnesota  
Suburban Ramsey Family Collaborative  
University of Minnesota  
University of St. Thomas  
United States Department of Agriculture

## \$10,000 and over

3M Gives  
Allianz Life Insurance Company of North America  
Allina Health System  
Amy Larson Pearson  
Atomic Data  
Best Buy and Clubhouse Network  
Best Buy Company, Inc.  
The Boss Foundation  
Boston Scientific Corporation  
Casey Albert T. O'Neil Foundation  
Catholic Community Foundation  
Terri J. Cavanaugh  
Como Park Lutheran Church  
Marianne Carol D'Angelo (Estate)\*  
The Dorsey & Whitney Foundation  
Dvorak et al v City of Saint Paul et al  
Fidelity Charitable  
Dr. Giles Y. Gamble  
Deborah Glasrud Lentsch



Hardenbergh Foundation  
James B. Linsmayer Foundation  
Kinney Family Foundation  
Thomas and Deborah Lentsch  
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M Health Fairview Midway Campus  
Mardag Foundation  
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McNeely Foundation  
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Metropolitan Regional Arts Council  
Minneapolis Foundation  
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Morgan Stanley Gift Fund  
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John L. Wagner and Brenda Griffin-Wagner  
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Winsor Learning, Inc.  
Youthprise  
Timothy and Jennifer Ziemer  
4 Anonymous Donors

## \$9,999 – \$5,000

Allied Solutions, LLC  
Carletta M. Braun  
Canadian Pacific Railway  
Catholic Community Foundation  
CHS Community Giving  
Corpus Christi Catholic Church  
Christopher and Ingrid Culp  
Nancy Feldman  
Gloria Dei Lutheran Church  
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Heartland Financial USA, Inc.  
Bettina Hoyer  
June Husom  
Immanuel Lutheran Church  
Intereum, Inc.  
Kopp Family Foundation  
Lennox Foundation  
Little Canada Canadian Days, Inc.  
Metropolitan Alliance of Connected Communities (MAAC)  
Midwest Radiology  
Mississippi Market Natural Foods Co-op

**\$9,999 – \$5,000** *(continued)*

MN Revenue Taxpayers Assistance  
New Life Presbyterian Church  
Northeast Metro Golden K  
Kiwanis Club  
Jay and Sharon Overbaugh  
Jane A. Pederson  
Prince of Peace Lutheran Church  
Roseville Lutheran Church  
Richard and Francine Schaefer  
The Soener Foundation  
St. Clement's Episcopal Church  
T. Rowe Price Program for  
Charitable Giving  
Thrivent Charitable Impact  
& Investing  
U.S. Bank  
The U.S. Charitable Gift Trust  
Union Pacific Foundation  
University of St. Thomas  
Vanguard Charitable  
Walser Foundation, funded by  
Walser Automotive Group  
Xcel Energy Foundation  
3 Anonymous Donors

**\$4,999 – \$3,000**

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The Food Group  
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Robert and Michele Kleason  
Chad and Rafina Larsen  
John and Karen Larsen

Messerli & Kramer Foundation  
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Roseville Area Community  
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Saint Anthony Park Community  
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Gerald and Lorraine Sande  
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Patrick and Ann Sweeney  
David and Diane Syverson  
Steve and Sara Thiel  
Alayne Thoreson  
Bruce and Alisa Weber  
West Summit Neighborhood  
Advisory Committee  
Mark and Gina Young  
4 Anonymous Donors



**\$2,999 – \$1,000**

4RM+ULA  
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Bradford and Carole Anderson  
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AssuredPartners of Minnesota, LLC  
Ravi Balasubrahmanyam and  
Ann Caspar  
Christine Barnhouse  
Mark and Linda Barry  
Peter and Carol Bernaciak  
BNSF Railway Foundation  
Jamie and Bridget Borell  
Boston Scientific/The Black-  
baud Giving Fund  
Stephanie and Craig Bowron  
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James F. Wolff  
Dave Burns and Linda Maier  
Paul and Joa Carlson  
Mary Anne Casey  
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Chevron Matching Employee  
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Coulee Bank  
Jenifer Culver  
Cycles for Change  
Loren and Christine Danielson  
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Erin Everhart  
Barbara and Joseph Fehrman  
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Lynn D. Flagstad and  
Amy M. Finken

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Lois I. Hamilton and Harry A. Lando  
Julie and Fred Hanna  
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Richard M. Todd  
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Robert and Elle Jenkins  
Andrew Johnson  
Daniel Keefe  
Laura Kindig Temali and  
Mihailo Temali  
Rev. George and Joan Klaiber  
David H. Klevan



## **\$2,999 – \$1,000** *(continued)*

Michael J. Klevay, M.D. and  
Christine K. Schwab  
Mary Gail Koester  
Kopplin's Coffee, LLC  
Katy Korby  
Louise A. Kramer  
Kraus-Anderson Construction  
Company  
Land O'Lakes, Inc. Foundation  
Jason Langworthy  
Larkin Hoffman  
Kurt and Theresa Lauber  
Corrie and Joshua Layfield  
Kevin Leehan and Pamela J. Liggett  
The Lillian Wright & C. Emil  
Berglund Foundation  
Michael and Karen Linn  
The Longview Foundation  
Linda M. Lorenz and Terry L. Smith  
Sara and Matt Lovat  
Sharon E. Lovo  
Martin G. Ludden  
Thomas and Jill Lund  
Marsha C. Macey  
Kathleen Martin  
Tom and Nona Mason  
Karen M. Mateer  
Tim McCord  
Pamela J. McCulloch  
John McDonald  
Mark and Mary Pat McKeown  
Meier, Kennedy & Quinn  
Brock Metzger and Rob Goudy  
Roger L. Meyer  
Kevin and Kathy Miller  
Minneapolis Foundation  
Vance Morey  
Eric and Kristen Morin  
Mutual of America  
Carl and Susan Nelson

Kimberly Nelson  
Lisa Nelson  
Wendy E. Nemitz  
NTH, Inc.  
Eric N. Nyberg and Susan Fite  
Old National Bank  
Olivet Congregational Church  
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Katherine K. Onken  
John and Lorna Pain  
Peter and Jean Parilla  
Love and Ruchi Patel  
Carol and Mike Petersen  
Pat A. Peterson  
Prudential Foundation Matching  
Gifts Program  
Quazar Capital  
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Dan and Tammy Redpath  
Pierre and Judith Regnier  
Anthony and Karen Richie  
Riverland Bank  
Rebecca Roberts  
Frances R. Rooney  
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Hiro and Sharon Shinomiya  
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Jeff and Kay Slack  
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St. Michael's Evangelical  
Lutheran Church  
St. Timothy Lutheran Church  
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Allen and Kathy Steppa  
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Greg Taube  
TCF National Bank  
Linda and Larry Teppo  
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Marilyn Thomas  
Thomson Reuters  
Thrivent/YourCause  
TIAA Charitable  
TopLine Credit Union  
Foundation, Inc.  
John Toso and Jan Johnshoy  
Trinity 3 Technology  
Michael Truso  
Virginia B. Turba  
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Unity in the Heart  
Janet I. Warwick  
Westinghouse Electric Company  
Daren J. Wickum  
John Williams  
Jen Winterfeldt and  
Clare Dudzinski  
Mary T. Wisdorf  
Jim and Joanne Woehrle  
Kathleen A. York  
Travis Zehren  
Kathleen Zieman  
33 Anonymous Donors

## **\$999 – \$500**

AFSCME Local 151  
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Carol Barkley  
JoAnn L. Barte  
Brian Berg  
Elisa Bernick  
Brent and Deborah Bertsch



Charles Bichler  
Blue Cross Blue Shield  
of Minnesota Foundation  
Bonnie Bottoms  
Donald and Pamela Brabeck  
William and Peggy Breer  
Eric J. Britt and Michelle Pett  
David Brodie  
Elizabeth A. Brown  
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John Buck  
Ann Burkholder  
Annie Cady  
Louise A. Cameron  
Timothy J. Carlin  
Karen Casper and Gregg Mensing  
Eunice Cavanaugh  
Christian Brothers of the  
Midwest, Inc.  
David and Joan Ciminski  
Elizabeth Clubb  
Naomi Cohn and Raymond Phillips

**\$999 – \$500** (continued)

Nicole Collins-Kwong  
Ralph E. Congdon  
Create A Memory Foundation  
Joseph Deuhs, Sr. and  
Mary G. Jensen  
Rebecca and Arthur Dordel  
Sara and Mahadev Dovre Wudali  
Mary Claire Doyle and  
Patrick B. Herson  
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