



# Keystone Community Food Center

## Food Donation and Pickup Guidelines



### Bags to Pounds

**200**lbs  
= 14 bags

**500**lbs  
= 34 bags

**1,000**lbs  
= 66 bags

The average weight per bag of food donated is about 15lbs.  
Weight is based on Keystone donation data and is approximate.

## Drop Off Guidelines

### Location

1800 University Ave W.  
St. Paul, MN 55104

### Donation Hours

Monday, Tuesday, Thursday, Friday: **1 - 4pm**  
Wednesday: **9am - 12pm / 3 - 6pm**

### Appointments:

Advance notice of donation drop-offs **between 200lbs - 500lbs** is appreciated.  
Drop-off appointments for donations **over 500lbs** would be preferred.

## Pickup Guidelines

### Appointments

Pickup is available by appointment,  
subject to the availability of Basic  
Needs staff.

### Appointment Times

Donations can be picked up on Wednesdays  
between **11:00 AM - 1:00 PM**.

### Service Area

Pickup is available within a **5-mile  
radius** of the Keystone Community  
Food Center.

### Minimum Donation

A minimum of **1,000 pounds** of donations is  
required for Keystone to arrange a pickup.

## Donation Barrels

Donation barrels can be provided upon request.



**To make a drop-off or pick-up appointment, please call 651-645-0349.**